



IDERA Team Server / Repository

Installation and Upgrade Guide

Version 16.5/2016+
Published February 2017

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March 2, 2017

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Installation notes

These notes provide important information about installation requirements for new Team Server installer which includes Repository. You should read this document in its entirety before any [install](#) or [uninstall](#) procedure.



The following information is for installation only. If you are upgrading from separate ER/Studio Repository and Team Server installations, please see [Upgrading Team Server and Repository](#) for important upgrade information.

System requirements

Before installing Team Server and Repository, verify that your environment meets the hardware and operating system requirements. Adhering to these requirements optimizes performance. These hardware requirements are based on a 5-10 user environment.



For more than 10 users, ensure your hardware surpasses the previously stated hardware requirements to accommodate the number of transactions that increase as the number of users increases.



If you are installing the x64 version of our software, you must uninstall any previously installed x32 bit versions.

Minimum requirements

Hardware	Database Server	Application Server
Processor	As required by your database platform.	4 x 3.0 Ghz (8 x 3.0 Ghz recommended)
RAM		6 GB (8 GB recommended)
Disk Space		5 GB + 100 MB per Team Server diagram + additional database growth (if the database is on the same server)
DVD Reader		Depending on install medium.
Operating System	As supported by your database platform.	Any of the following: <ul style="list-style-type: none"> Windows Server 2012 (64-bit) Windows Server 2008 (64-bit)
Software	<ul style="list-style-type: none"> Transaction Control Protocol (TCP) up and running. Single-byte character sets are supported as long as the database is set to the required code page (character set). UNICODE and UTF8 are not supported. 	TCP up and running
Privileges	<ul style="list-style-type: none"> DBMS privileges to create objects on the server Local administrator privileges 	



To provide a great user experience, the following minimum configuration is strongly recommended for Team Server.

Additional notes

- If you install the Application and the Database on the same server, consider surpassing the hardware requirements described previously.
- Supported DBMS (see [Database Server Requirements](#))
- Should you be running the minimum spec requirements, it is advised to reduce the maxThreads to a single thread. To do this, edit:

```
...tomcat>webapps>api>WEB-INF>ersportal-app.xml
```

and change the line:

```
<property name="maxThreads" value="2" />
```

to have a value of "1" (a restart is required after saving the change).

Supported web browsers

The following web browsers are tested to work with Team Server. Other browsers may work, but are not officially supported:

- Mozilla Firefox
- Google Chrome
- Microsoft Internet Explorer (9.0 or later)
- Microsoft Edge

To be able to launch the [configurator](#) within Microsoft Edge, follow next steps:

1. Open the **Control Panel** -> **Internet Options** dialog.
2. Go to the Security tab.
3. Select **Local intranet** zone and click the **Sites** button.
4. Check the **Automatically detect intranet network** box.

Encrypting / SSL enablement requirements

Team Server supports encrypting connections to SQL Server (SSL enabled) with the following environment:

- Windows Server 2008 R2, Microsoft® SQL Server® 2014 Service Pack 1 (SP1). The hotfix needed is [Cumulative Update 7 for SQL Server 2014 \(https://support.microsoft.com/en-us/kb/3046038\)](https://support.microsoft.com/en-us/kb/3046038).
- Windows Server 2008 R2, Microsoft® SQL Server® 2012 Service Pack 2 (SP2) <http://www.microsoft.com/en-US/download/details.aspx?id=43340>.
- The hotfix needed is [Cumulative Update 6 for SQL Server 2012 SP2 \(https://support.microsoft.com/en-us/kb/3052468\)](https://support.microsoft.com/en-us/kb/3052468).

Installation checklist

- The installation user account must have local administrative privileges.
- To install, you need to create first an empty database for Team Server, unless you already have a database and will be reinitializing it during the install.
- The database server to be used must be running.
- If you want to configure LDAP authentication to allow directory service users to log into Team Server, check that your LDAP server is up and running.
- If you want to enable Team Server email notifications, check that your SMTP server is up and running. You may want to prepare a special email address on your email server for this purpose.

Conflicts

- Do not install Team Server (that includes Repository) on a system where ER/Studio Data Architect or ER/Studio Business Architect is installed.
- If a previous version of Team Server is installed, please uninstall first.
- If the Team Server installer detects an installation of any of these applications, the installer asks you to uninstall these applications before you proceed.

See also

- [Install and configure Team Server and Repository](#)
- [Database server requirements](#)
- [Upgrading Team Server and Repository](#)

Database server requirements

Supported database platforms

Team Server and Repository databases may run on any of the following database platforms:

- Microsoft SQL Server 2008 to 2016.
- Oracle 11g and 12c.
- IBM DB2 UDB 9.x, 10.x, and 11.x Server.

In order for the Repository to communicate with the database, the machine running Team Server must also have the corresponding RDBMS client utility installed.

Important information

Oracle

- Install both 32-bit and 64-bit version of Oracle Client Utilities.
- Configure your server in one of the Oracle configuration tools: Net Easy Config or Net Configuration Assistant.
- Create a connection alias.
- If you are upgrading using Oracle you need to increase the number of processes (connections) to 200 before running.
- Minimum permissions for owner of Repository and Team Server schema:
 - Roles:
SELECT_CATALOG_ROLE
 - Privileges:
CREATE INDEXTYPE
CREATE PROCEDURE
CREATE SEQUENCE
CREATE SESSION
CREATE SYNONYM
CREATE TABLE
CREATE TRIGGER
CREATE TYPE
CREATE VIEW
UNLIMITED TABLESPACE

Microsoft SQL Server

- 64-bit client libraries are already installed on Windows machines.
- Ensure that the database, and the instance, is set to case-insensitive, as case-sensitive is not supported. Also set the SQL Server Configuration Properties to allow SQL Server authentication. Team Server only supports SQL Server Authentication.
- When using SQL Server, ensure the SQL Server Agent is running.
- Team Server on SQL Server only supports the following communication protocols:

Shared Memory

TCP/IP

Named Pipes

- The option **ANSI_NULLS (Server Properties > Connections)** needs to be set as **On**.

IBM DB2

- Install 64-bit version of IBM DB2 UDB Client Utilities.
- Configure an ODBC data source entry for the IBM DB2 database that you want to access from Team Server.
- Create a connection alias. The data source name must match the connection alias specified in the client connection.
- For all versions of an IBM DB2 UDB server, to ensure optimal Repository performance, you must have a user temporary tablespace with a 32 KB page size and the database must be tuned so it does not run out of memory or log space.

See also

- [Installation notes](#)

Install and configure Team Server and Repository

Please ensure that you have read the [Installation notes](#) before proceeding.



Repository 2016 installation is now part of Team Server 2016 installation.

To install Team Server and Repository, you need to run the new installer and follow the steps. You need a user with administrative privileges to run the installation wizard.

In this page, you can find detailed information about the different steps of the installation wizard.



You may have to create a blank database before starting the installation, please check the [Installation checklist](#).

1. Run the installation wizard. Select **I agree...**, and then click **Install**.



In case you need to change the default Port or the Install location, please click Options previous to Install.

2. In the Configurator Welcome Page, use Admin/Admin (case-sensitive) as the login and password, and then click **Login** to start the configuration wizard.

Welcome to the Configurator

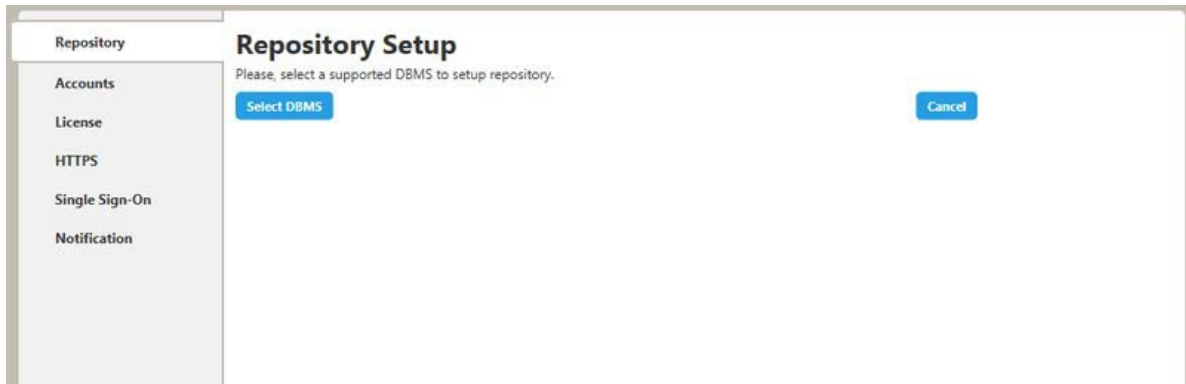
Username
Admin

Password

Remember me

First time installing Team Server, the default login is Admin/Admin to get started.

3. In the Repository page, click on Select DBMS to start the Database configuration.



4. In the Repository Setup page, you need to specify the information to connect to your Repository database:
 - a. Select the DBMS type.
 - b. Complete the information about the Repository database, and then click **Next** to continue:



If you have installed Team Server, CONNECT, or Portal in the past, please see [Upgrading Team Server and Repository](#).

- I. In the **Host Name: Port** field, enter the hostname of the machine that contains the Repository database. The port number appears by default. Change it if needed.
- II. In the **Login** field, enter the username to access the Repository database.
- III. In the **Password** field, enter the password for the user specified earlier.
- IV. In the **Database** field, enter the name of the database that you have previously created to be your Repository database.
- V. Login credentials to be used by Team Server to interact with the database (case-sensitive).

Additional notes

Depending on the database platform that you selected previously, complete the following fields:

- If you selected Oracle:
 - On the **SID** field, enter your database identifier.
 - If you selected **Use Oracle Service Name**, the **SID** field will be Oracle Service Name. Enter the service name you use.
- If you selected Microsoft SQL Server:
 - If the database server is a named instance, specify the **Host Name** in the HostName\NamedInstanceName format. For example, DEWKBOW01\DBServer.
 - Optionally, for Microsoft SQL Server 2012, 2014, and 2016 only, you can check **Use SSL** to enable the Secure Sockets Layer (SSL) communication protocol, which encrypts messages. When SSL is enabled, Team Server uses ports 80 and 443 for secure communications. Please check the [SSL enablement requirements](#).

- o It is possible to have the installer create your MSSQL database for you at this point. If you enter the name of a non-existent database, the installer will pop up a confirmation window and then create the database.

5. Click **Next** to continue.
6. In the Accounts page:
 - a. In the **Windows User** field, enter the name of a Windows user that Team Server can use to log into the system. The user account must have local administrative privileges. The name should be in the format "machine_name\username".
 - b. In the **Password** field, enter the password of the Windows user.

- c. Login credentials to be used by Team Server to interact with repository (case-sensitive):
 - Leave it in blank to keep using Admin/Admin to log into ER/Studio Repository.
 - If you want to modify the super user login to enter into ER/Studio Repository, introduce the information. If the login does not exist, it will be created.
- d. Click **Next** to continue.

7. In the License page, you can register your licenses.
 - a. In the **EDN Login** or **Email Address** field, enter your existing Developer Network account. If you need a new user account, click **Create Account**. Fill in the required information.
 - b. In the **Password** field, enter your EDN password.
 - c. Specify the serial number to register in the **Serial Number** field.
 - d. Click **Next**.



If you have a license file, please use the Import from file button to register.

<p>Repository</p> <p>Accounts</p> <p>License</p> <p>HTTPS</p> <p>Single Sign-On</p> <p>Notification</p>	<h2>Retrieve a License (Optional)</h2> <p>Using your Embarcadero Developer Network (EDN) account you can retrieve your purchased license or start a trial.</p> <p>EDN Login or Email Address <input type="text" value="laura.munozembarcadero.com"/> Create Account</p> <p>Password <input type="password" value="*****"/></p> <p>Serial Number <input type="text" value="QJWB-FHUCP-82PQH-XLJ"/></p> <p>Request Trial</p> <p>Trouble connecting? Use Embarcadero Web Registration</p> <p>Import from file Back Next Cancel</p>
---	--

8. In the HTTPS Setup page, you can optionally choose to enable HTTPS (SSL). It is recommended that you enable secure communications as this will keep your password transmissions secure.
 - a. Optionally, select **Enable Secure Communication (HTTPS)** to enable it.
 - b. If you do not have SSL set up on your server, you can click the **Self-Signed** button to walk you through the short wizard that will create a Keystore file allowing you to use encryption.
 - i. Fill out the fields of the Self-Signed wizard, and then click **Generate**. The Keystore file will be created in the location of your choosing.

Self-Signed Certificate ✕

Keystore Password

Confirm Keystore Password

First and Last Name

Organizational Unit

Organization Name

City or Locality

State or Province

Two-letter Country Code

Path To Keystore File

Generate Cancel

- c. If you already have SSL set up on your server, directly enter the information required.
- d. Click **Next**.

9. In the Single Sign-On via LDAP page, optionally, check Use LDAP server for authentication to use the Lightweight Directory Access Protocol (LDAP) and enable the ability for users to [log into Team Server](#) using their domain username and password. You can enable LDAP authentication anytime later:
 - a. In the **LDAP URL** field, enter the URL of the server running LDAP.
 - b. In the **Manager DN** field, enter the distinguished name for the user that is used to authenticate users. Team Server uses this to connect to the LDAP server and validate user credentials. For example, CN=administrator,CN=Users,DC=mydomain,DC=com



In this example, administrator has been used. In which case, Users is defined as a container rather than an organizational unit as is the Microsoft Active Directory default. Your user accounts may be in an organizational unit; in this case, you would specify it differently, for example, CN=user1,OU=sales,DC=mydomain,DC=com.

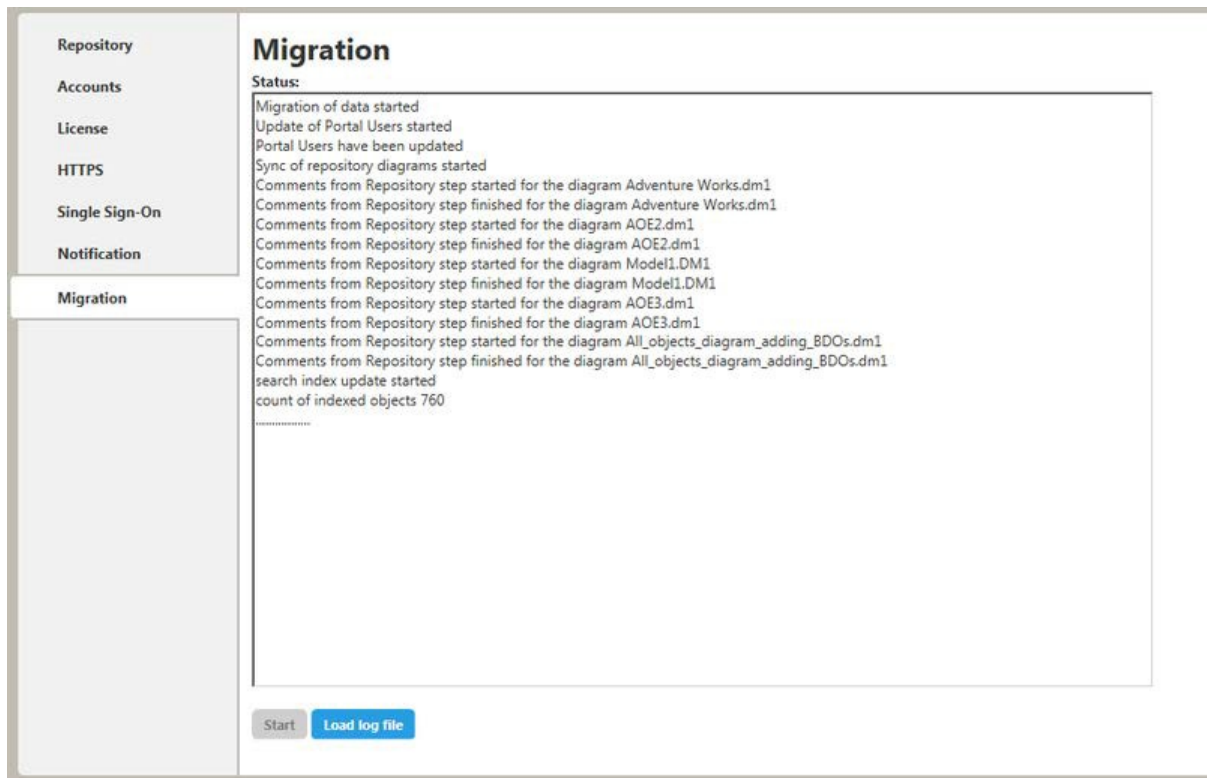
- c. In the **Manager Password** field, enter the password for the administrative user.
- d. In the **Search Base DN** field, enter the name of the root node in LDAP from which to search for users. For example, CN=Users,DC=mydomain,DC=com.
- e. In the **Search Attribute** field, enter the attribute in LDAP holding the user's login name. For example, sAMAccountName (for ActiveDirectory).
- f. In the **Test User/Password** field, enter the username and password of a sample user to attempt to authenticate against the LDAP server. The installer uses this information to validate the given LDAP information before moving to the next page.
- g. Click **Test Connection**. If it is ok, this will enable the **Next** button.
- h. Click **Next**.

Repository	<h3>Single Sign-On via LDAP (Optional)</h3> <p>Team Server can authenticate users via LDAP server.</p> <input checked="" type="checkbox"/> Use LDAP server for authentication
Accounts	LDAP URL <input type="text" value="ldaps://10.10.1.110"/>
License	
HTTPS	
Single Sign-On	Manager DN <input type="text" value="cn=admin, cn=users, dc=embarcadero, dc=com"/>
Notification	Manager Password <input type="password" value="*****"/>
	Search Base <input type="text" value="dc=embarcadero, dc=com"/>
	Search Attribute <input type="text" value="sAMAccountName"/>
	Test User <input type="text" value="lauram"/>
	Test Password <input type="password" value="*****"/>
	<input type="button" value="Test connection"/> <input type="button" value="Back"/> <input type="button" value="Next"/> <input type="button" value="Cancel"/>

- i. In the Notification Enablement page, optionally, check **Enable Email Notifications via SMTP** to allow users to send search results and reports by email directly from Team Server. You can enable notifications anytime later:
 - I. In the **Email Address** field, enter the email address that you want to use as the sender of the emails sent from Team Server. You may want to prepare a special email address on your email server for this purpose.
 - II. In the **Server/Port** field, enter the host name of the email server (for example, "mail"), the fully qualified network name (for example: "mail.example.com"), or the IP address (for example: "10.10.23.250") and the port number where the email server is listening. The default port is 25.
 - III. Optionally, check **Requires Authentication** if your email server requires authentication. When you check this option, the **User Name** and **Password** fields are highlighted. Fill them with the required values to authenticate Team Server against your STMP server.
 - IV. Click **Next**.

Repository	<h3>Notification Enablement (Optional)</h3> <input checked="" type="checkbox"/> Enable Email Notifications via SMTP
Accounts	<p>Team Server can use SMTP to send notifications and alerts to users.</p> Email Address <input type="text" value="teamserver@escmlauram02.com"/>
License	
HTTPS	
Single Sign-On	Server <input type="text" value="192.168.95.110"/> : Port <input type="text" value="25"/>
Notification	<input type="checkbox"/> Use TLS <input checked="" type="checkbox"/> Requires Authentication
	User Name <input type="text" value="teamserver"/>
	Password <input type="password" value="*****"/>
	<input type="button" value="Back"/> <input type="button" value="Finish"/> <input type="button" value="Cancel"/>

- V. In the Migration page, you perform the data migration during an upgrade. Click the Start button for this purpose. You can load or save the log file generated by clicking Load log file.



Repository

Accounts

License

HTTPS

Single Sign-On

Notification

Migration

Migration

Status:

```
Migration of data started
Update of Portal Users started
Portal Users have been updated
Sync of repository diagrams started
Comments from Repository step started for the diagram Adventure Works.dm1
Comments from Repository step finished for the diagram Adventure Works.dm1
Comments from Repository step started for the diagram AOE2.dm1
Comments from Repository step finished for the diagram AOE2.dm1
Comments from Repository step started for the diagram Model1.DM1
Comments from Repository step finished for the diagram Model1.DM1
Comments from Repository step started for the diagram AOE3.dm1
Comments from Repository step finished for the diagram AOE3.dm1
Comments from Repository step started for the diagram All_objects_diagram_adding_BDOs.dm1
Comments from Repository step finished for the diagram All_objects_diagram_adding_BDOs.dm1
search index update started
count of indexed objects 760
.....
```

Start Load log file



Please note that the configurator will show Migration tab only if you are upgrading.

Team Server and Repository are now installed and configured on your system.

Modify configuration

You can modify the configuration at any moment:

- Use Configure Team Server. From Windows: **Start > All Programs > Team Server 2016 > Configure Team Server**.
- Select **My Setting > Configurator** once you are logged as Admin in Team Server.

See also

- [Tomcat Configuration Application](#)
- [Upgrading Team Server and Repository](#)

Upgrading Team Server and Repository

This Upgrade Guide provides important information regarding the process of upgrading from previous versions using the new Team Server installer which includes Repository.



Please note that with this new installer, Repository and Team Server will be installed on the same server machine. If in your current installation they are on separate machines, please be sure to uninstall both before upgrading. Run the upgrade on the machine that was previously running Team Server.

Preparing the upgrade

Repository user preparations

1. Ensure you have backed up all your .dm1 files.
2. Check in all your diagrams and objects. If you try to check in a file from the previous version with the same name as a current file, the current file will become corrupted.
3. Rename all local copies of Repository diagrams in the active file directory as follows:
 - a. Choose **Repository > Options**.
 - b. Make note of the Active File Directory.
 - c. Switch to the Windows Explorer and rename all the diagrams in the Active File Directory in order to protect them of being overwritten. Example: Backup_DiagramName.dm1.

Repository administrator preparations

1. Ensure no one is logged into the Repository.
2. Backup the current Repository database.



If you are upgrading from a Repository version prior to 4.0, you can delete the C:\Program Files\Embarcadero\Repository\Data directory. This directory is not used with Repository versions 4.0 and later.

Upgrading from Team Server 4.0.x, CONNECT 3.0.x or ER/Studio Portal 2.0.x

1. Make a copy of the license files, for example: license.txt, ao_12345678.txt or .slip until the upgrade has completed. Then copy to the license folder in the installation directory of the new Team Server installation folder.

2. Depending on your installation location, you can find the license file in the program directory. For example: C:\Embarcadero\ERStudio Portal 2.0\license
 - o If you have already used the uninstaller, you may also have a license backup in the following location:
 - 32-bit Windows: C:\Program Files (x86)\Common Files\ersEnterprisePortalBackup\license
 - 64-bit Windows: C:\Program Files\Common Files\ersEnterprisePortalBackup\license
3. After copying over the license.txt file to the license folder within the installation folder of Team Server, [log into Team Server](#) as Admin, select **My Settings > Admin > Licenses**, and then click **Refresh** for Team Server to recognize your licenses.



We always recommend backing up your data before starting the process. You may have to back up your database and, for Team Server and Connect, export your [Glossaries](#) and [Terms](#).

4. [Uninstall](#) the previous version.

Upgrade scenarios

First of all, prepare the upgrade for any scenario.

Upgrades from Team Server 2016 (16.0) which includes Repository 7.0.1

1. Uninstall Team Server 2016 (16.0).
2. Install Team Server 16.5 (2016+).

Upgrades from Repository 7.0.X (Standalone)

1. Uninstall Repository 7.0.X.
2. Install Team Server 16.5 (2016+).
3. On the [repository setup](#) page select **Specify location for Team Server database...**, this will expand the information fields.

Upgrades from Repository prior to 6.5/6.6/6.7 (Standalone) and Team Server 4.0 or previous

1. The Repository upgrade must be done incrementally from one major version to the next until the target version is reached. You cannot skip major versions during the Repository upgrade as the installer for each major version only contains the database changes between the new version and the previous one.
 - o For example: When upgrading from earlier versions, such as from 5.5, you must first upgrade the Repository to version 6.0 using the repository 6.0 installer, uninstall version 6.0, then upgrade to 6.7 using the Repository 6.7 installer then, uninstall and install 7.0.1. Each time you install a major version it will update the database.
2. Install Team Server 16.5 (2016+).
3. On the [repository setup](#) page, select **Specify location for Team Server database...**, this will expand the information fields.

Upgrade configuration

If you are upgrading from Team Server 2016 (16.x) you already have one unique combined database, directly follow the steps on the repository setup.

If you have installed Team Server XE7 or any previous version, including CONNECT or Portal you need to specify the information to connect to its database. The new installer will copy the Team Server database tables into the Repository database, after which both Repository and Team Server Web will share the same database. Please, read first Database Server Requirements.

1. Check the [repository setup](#) and introduce repository database information.
2. Select **Specify location for Team Server database...**, this will expand the information fields to include Team Server database information.
3. Fill the fields with the Team Server database information with the same structure than you have introduced previously for repository database.

[Read about configuring ER/Studio Repository database »](#)

<p>Repository DB If you have installed Team Server, CONNECT or Portal in the past, <input checked="" type="checkbox"/> Specify location of Team Server database if it exists</p> <p>Host Name:Port ESVMLAURAM01W7X\SQLEXPRESS 1433</p> <p><input type="checkbox"/> Use SSL</p> <p>Authentication, create database privilege required Login sa</p> <p>Password</p> <p>Database Combined</p> <p><input checked="" type="radio"/> Use existing tables or create them if they do not exist <input type="radio"/> Overwrite existing tables or create them if they do not exist</p> <p>Login credentials to be used by Team Server to interact with database</p> <ul style="list-style-type: none">• If login does not exist it will be created• Leave blank to use database admin	<p>Report DB If you originally installed Portal with a separate Solution database, <input type="checkbox"/> Specify location of Solution database if it exists Team Server database will be merged into Model Repository, after which it can be removed.</p> <p>Host Name:Port ESVMLAURAM01W7X\SQLEXPRESS 1433</p> <p><input type="checkbox"/> Use SSL</p> <p>Authentication, create database privilege required Login sa</p> <p>Password</p> <p>Database TeamServer403</p>
---	--

4. If your Portal installation was using a separate Solution database, select **Specify the location of Solution database...**
5. Specify Portal Solution database details so the tables can also be copied to the Repository database.

[Read about configuring ER/Studio Repository database »](#)

Repository DB
If you have installed Team Server, CONNECT or Portal in the past,
 Specify location of Team Server database if it exists

Host Name:Port
ESVMLAURAM01W7X\SQLEXPRESS 1433

Use SSL

Authentication, create database privilege required
Login
sa

Password
.....

Database
Combined

Use existing tables or create them if they do not exist
 Overwrite existing tables or create them if they do not exist

Login credentials to be used by Team Server to interact with database

- If login does not exist it will be created
- Leave blank to use database admin

Report DB
If you originally installed Portal with a separate Solution database,
 Specify location of Solution database if it exists
Team Server database will be merged into Model Repository, after which it can be removed.

Host Name:Port
ESVMLAURAM01W7X\SQLEXPRESS 1433

Use SSL

Authentication, create database privilege required
Login
sa

Password
.....

Database
RepDB

Solution DB
Host Name:Port
ESVMLAURAM01W7X\SQLEXPRESS 1433

Use SSL

Authentication, create database privilege required
Login
sa

Password
.....

Database
SolDB



Oracle: Once the upgrade is done, the alias in the tnsnames file must be updated to point the new database server in case you had Team Server and Repository old databases in different machines.

DB2: Once the upgrade is done, create a System DSN with the ODBC Data Source Administrator to point the new database server in case you had Team Server and Repository old databases in different machines.

Finishing the upgrade

1. Perform the [migration](#) process.
2. [Update the search index](#).
3. [Update reports](#).
4. Click **Update Solution Repository** in **My Settings > Admin > Repository Management**.



Wait until a message of successful update appears.

5. Once the Team Server upgrade is complete, you should upgrade your diagrams with the latest version of ER/Studio Data Architect.

Important notes


- Always back up databases before upgrading.
- Upgrading diagrams can be time consuming and memory intensive. The number and size of the diagrams managed in the upgrade dictates how long the upgrade process takes.
- Regardless of the process that you must follow to back up your licenses, which depends on the previous version that you are upgrading from and other factors, after you restore your licenses in your new installation, you must log in as a super user and use the [Manage Users](#) page to assign different types of available licenses to your users.

See also

- [Install and Configure Team Server and Repository](#)
- [Uninstalling Team Server](#)

Updating the search index

To update the search index:

- Select **My Settings > Admin > [Repository Management](#)**.
- Click **Update Search Index** ()
- Click **OK** on the confirmation dialog that appears.

A dialog box appears confirming that Team Server successfully completed the task.

See also

- [Configuring the Search Index](#)
- [Repository Management](#) page

Updating reports

This section explains how to deal with the upgrade from previous versions when the adhoc report metadata changes with respect to the new version. Changes include adding new model into an adhoc report, or changing field name in the existing adhoc report.



The following instructions affect the upgrade from previous versions in which the adhoc report metadata changes with respect to the actual version. For example, the Connect Model option is not available until Connect 3.0.2. For this reason, when upgrading from releases prior to Connect 3.0.1 to versions Connect 3.0.2 or higher, you should follow these steps. Particularly, when upgrading from Connect 3.0.2, the Connect Model option appears on the New Report page but if you move to the next page, the custom attribute options are missing until these steps are executed.

If the adhoc report metadata changes when you upgrade from a previous version, you should follow the following steps after installing the new version:

1. Select **My Settings > Admin > [Repository Management](#)**.
2. Click the **More** button.
3. Click on the options in the following order:
 - a. **Refresh Reporting Metadata**.
 - b. **Execute Global Action**.
 - c. **Refresh System Settings**.
4. Click **Close**.

See also

- [Configuring the Search Index](#)
- [Repository Management](#) page

Uninstalling Team Server

To remove an [installation of Team Server and Repository](#):

1. Select **Start > Programs > Team Server X.X > Uninstall Team Server** to start the uninstallation wizard.
2. On the Welcome page, click **Next**.
3. On the Summary Information page, review the information and click **Uninstall**.
4. Once the uninstallation process is completed, click **Finish** to close the uninstallation wizard.
5. After you close the uninstallation wizard, you are given the choice to reboot immediately or at a later time. For a complete uninstallation, a system reboot may be required. Make your selection and click **Finish**.

Notes

- The Team Server uninstaller does not uninstall the [Team Server Reporting Repository database](#). It is the Database Administrator's responsibility to delete the Reporting Repository database if you decide to permanently delete Team Server.
- When Team Server is uninstalled, the backup folder remains in the disk. In case you are uninstalling Team Server with no plans to install it again, remember you can delete this folder manually. You may find backup folder in the following location:
 - o Team Server 4.0.8 and previous versions: C:\Program Files (x86)\Common Files\ersEnterprisePortalBackup
 - o Team Server 4.1: C:\Program Files\Common Files\ersEnterprisePortalBackup
 - o Team Server 2016:
C:\Users\username\AppData\Local\Temp\ersEnterprisePortalBackup (Please see [known issue](#) about backing up 16.0.0 version.)

See also

- [Install and Configure Team Server and Repository](#)
- [Upgrading Team Server and Repository](#)